

LAKEWOOD MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING  
August 19, 2026, 6:30 PM

**CALL TO ORDER/ROLL CALL**

A quorum was determined to be present, and Nick Spry called the meeting to order at 6:35 p.m.

Present: Alex Moore, Michelle Richau, Olivia Derby, Maria Malmström, Lissa VanDewark, Jade Barber, Nancy Padak (Secretary), Lynn Kinnear, Nick Spry (President)

Absent: Lisa Yaggie

Nonvoting: Shannon Taylor (Director), Adam Hughes (Program Director)

Additions/Corrections to Agenda: none

**SECRETARY'S REPORT:** Jade/ Lynn moved approval of the June 17, 2026 minutes. Passed unanimously

**PERIOD FOR PUBLIC EXPRESSION** (no more than 3 minutes per person): none

**TREASURER'S REPORT:** Alex reported that our investments are doing well and that our capital position is strong.

**DIRECTOR'S REPORT:**

- A. Construction Project: The first phase of lighting project is complete. The second phase has been approved. The project will cost about \$1000.00 less than budgeted amount.
- B. Door counters: Doors will be installed this fall (October—December). The current door counters aren't accurate. Shannon will provide more information at the next meeting, but costs will likely be \$2495 plus installation and \$480/ year.
- C. Program Report—Adam reported excellent attendance at this summer's programs. Summer Reading Program participation has been awesome. Teen programs growing; they especially like after-hours events. Reading with animals once/ month. Cooking club just starting, with good results. Author speakers this fall. Library of Things wish list is being developed; the Ralph C. Sheldon foundation has provided \$1000 grant for this. The Martz-Kohl Observatory is donating a telescope to be added to the Library of Things. Shannon is working with Audubon and Everwild Land Trust for possible partnerships. The goal is to develop adventure backpacks for our Library of Things.

## COMMITTEE REPORTS

### A. Library Development Committee

1. Spring Appeal: letters went in mid-June. Request has yielded \$4360 so far. Board may discuss additional marketing options for this project sometime before end of the year (e.g., compilation of people's positive comments).
2. Books, Bites, and Bids: Olivia is handling baskets this year; she has prepared a list of possible baskets contents, which could be gift cards or cash. Board members tasted a possible signature drink. Each Board member will donate wine (1 red and 1 white). By September 18 Olivia will ask for help assembling baskets. Will be live music. Ticket sales have begun. Set up at 2 on day of event; clean-up on Sunday 10-noon. Logo will be presented.
3. Fall Book Sale: 5—7 of November. Radio announcement? Flyers in local businesses. Newspaper. CDs/DVDs will probably not be sold. Vinyl can sell.

B. Executive Committee: no report.

C. Personnel Committee: no report.

D. Finance Committee: no report

E. Grounds and Facilities Committee: Lissa and Lynn—planning to clean up entry-way garden. In spring will plant some flowering shrubs. Nick donating bulbs

F. Policy Committee: Will be meeting sometime this fall.

G. Logo Committee: Logo approved at last meeting.

H. Strategic Planning Committee: new plan (perhaps for 5 years) needs to be approved by end of year. Nancy to chair; committee-- Lisa, Jade, Maria, Shannon, Nick

**OLD BUSINESS:** none

**NEW BUSINESS:**

Authorized Signers: Maria/ Jade moved approval of the following, which alters authorized signers for financial documents. Motion passed unanimously

*Be it resolved that the signers for any and all Northwest Bank and Charles Schwab accounts for the Lakewood Memorial Library are Alexander Moore, Nicholas Spry, and Shannon Taylor. Mitchell Klein is no longer authorized for this purpose, nor are any other persons.*

**PERIOD FOR PUBLIC EXPRESSION:** (no more than 3 minutes per person): none

**ADJOURNMENT:** The meeting adjourned at 7:41 p.m.

*Next meeting date: October 21, 2026 at 6:30PM.*

Respectfully Submitted,

Nancy Padak, Secretary