

LAKESWOOD MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING  
June 17, 2026, 6:30 PM

**CALL TO ORDER/ROLL CALL**

A quorum was determined to be present and Nick Spry called the meeting to order at 6:30 p.m.

Present

1. Lisa Yaggie
2. Michelle Richau
3. Mitch Klein
4. Maria Malmström
5. Lissa VanDewark
6. Jade Barber
7. Chris Swanson (Secretary)
8. Lynn Kinnear
9. Nick Spry (President)

Absent

10. Olivia Derby

Nonvoting

1. Shannon Taylor (Director)
2. Adam Hughes (Program Director)

**BOARD ELECTIONS**

Board Reelection

Jade made a motion to reelect Nick Spry to a 3 year term beginning in July 2026, ending in June 2029. The motion was seconded by Lynn and passed unanimously.

Lynn made a motion to reelect Maria Malmström to a 3 year term beginning in July 2026, ending in June 2029. The motion was seconded by Mitch and passed unanimously.

Chris Swanson and Mitch Klein are completing their service as their terms end in June 2026.

New Candidate Election

Mitch made a motion to elect Nancy Padak to a 3 year term beginning in July 2026, ending in June 2029. The motion was seconded by Lisa and passed unanimously.

Michelle made a motion to elect Alex Moore to a 3 year term beginning in July 2026, ending in June 2029. The motion was seconded by Mitch and passed unanimously.

### Officer Election

Lynn made a motion to elect the following slate of officers for the term starting July 2026 and ending June 2027.

President: Nick Spry

Vice President: Jade Barber

Treasurer: Alex Moore

Secretary: Nancy Padak

The motion was seconded by Maria and passed unanimously.

### **SECRETARY'S REPORT**

Jade made a motion to approve the April 15<sup>th</sup>, 2026 minutes. The motion was seconded by Mitch and passed unanimously.

### **TREASURER'S REPORT**

Mitch reports that the April books are closed and the investment portfolio is performing well.

### **DIRECTOR'S REPORT**

#### Construction Project

The new lights have arrived and installation will begin next week. The new doors are on order. The new grant funded study pod was installed. An amendment of scope has been submitted to no longer construct the sidewalk to the patio due to contractors determining it is not feasible to execute. The applicable funds will be used instead on the lighting enhancements.

The library's finances are on track against the budget for the year.

#### Program Report

Total program attendance for April and May was over 1,000. Successful community partnerships include Wild Wonders baby animals, Homeschool Nutrition with Cornell Cooperative Extension Partnership, Reading with the Animals from the CHQ Humane Society, and Coffee Talk with Ryders Cup. New teen and after hours programs are growing, as are the homeschool programs.

### **STANDING COMMITTEE REPORTS**

### Annual Appeal

The annual appeal letters were sent out last week and over \$1000 has been received so far.

### Spring Book Sale

The sale netted \$720, which was less than the usual spring profit of ~\$1000. Advertising and promotion will be increased for the fall sale.

### Books, Bites, and Bids

The committee met yesterday to kick off planning. The date is Saturday, September 26<sup>th</sup> and will continue on the last Saturday of September in future years. Each board member will be asked to contact at least 5 organizations for donations.

### Staff Leave Policy

Michelle made a motion to retroactively, as of January 1<sup>st</sup> 2026, change the vacation/personal leave accrual from 1 hour leave for every 60 hours worked to 1 hour leave for every 40 hours worked. Jade seconded the motion and it passed unanimously.

## **OLD BUSINESS**

The 259 Referendum passed in May.

## **NEW BUSINESS**

Each board member is required to join at least one standing committee for 2026-2027.

A new strategic plan will be developed for 2027-2030. A committee will be formed prior to the next board meeting.

## **ADJOURNMENT**

Mitch made a motion to adjourn, which was seconded by Lisa. The meeting adjourned at 7:23 p.m.

Next meeting date: August 19, 2026 at 6:30 p.m.