

LAKWOOD MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING  
February 11, 2026  
6:30 PM

**CALL TO ORDER/ROLL CALL**

A quorum was determined to be present and Nick Spry called the meeting to order at 6:30 p.m.

Present

1. Nick Spry (President)
2. Chris Swanson (Secretary)
3. Lissa VanDewark
4. Jade Barber
5. Lynn Kinnear
6. Mitch Klein
7. Maria Malmström
8. Olivia Derby
9. Michelle Richau

Absent

10. Kristin Melville
11. Lisa Yaggie

Nonvoting

- A. Shannon Taylor (Director)
- B. Adam Hughes (Program Director)

**SECRETARY'S REPORT**

The December minutes need to be amended to correctly state the end time of 7:50 p.m. and record Mitch's late arrival to the meeting.

Jade made a motion to approve the December 16th, 2025 minutes. The motion was seconded by Lynn and passed unanimously.

**TREASURER'S REPORT**

2025 finished with a slight budget surplus.

**DIRECTOR'S REPORT**

Grants for NYS Construction Aid, Carnahan-Jackson, and CRCF have been approved.

2025 metrics for visits, program participation, and circulation broke previous annual records.

### Program Report

Program attendance continues to break records and the social media campaigns have been very well received in the community.

The programming for babies is being revamped, summer reading program planning is underway, and teen events are being ramped up. A new reading program with animals from the Humane Society will be starting soon.

## **STANDING COMMITTEE REPORTS**

### Library Development Committee

- The end of year appeal was successful, and funds continue to trickle in.
- Planning for Books, Bites, and Bids will begin after the April meeting.

### Personnel Committee

The Staff Leave Policy will be tabled for the next meeting, when Lisa can attend.

### Grounds and Facilities Committee

Most of the grant funds have been received for the construction project. The committee will meet next week to move forward with planning so execution can begin this spring.

### Logo Committee

The logo committee will meet Thursday, February 26<sup>th</sup> at 5:30 p.m.

## **OLD BUSINESS**

### 259 Referendum

Mitch made a motion to pursue a 259 increase from \$190,000 to \$215,000. The motion was seconded by Lynn and passed unanimously.

*Shall the following resolution be adopted, to wit:*

*RESOLVED, that pursuant to Education Law, Section 259, the Board of Education of the Southwestern Central School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of \$296,000, of which \$215,000 shall be paid to the Lakewood Memorial Library for the support and maintenance of that library and \$81,000 of which shall be paid to the Hazeltine Public Library for the support and maintenance of that library; with this*

*appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Southwestern Central School District.*

**ADJOURNMENT**

Jade made a motion to adjourn the meeting. The motion was seconded by Maria and the meeting adjourned at 7:14 p.m.

Next meeting date: April 15, 2026 at 6:30 PM.