

LAKEWOOD MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING  
August 20, 2025  
6:30 PM

**CALL TO ORDER/ROLL CALL**

A quorum was determined to be present and Nick Spry called the meeting to order at 6:33 p.m.

Present

1. Jade Barber
2. Maria Malmström
3. Nick Spry (President)
4. Chris Swanson (Secretary)
5. Shannon Taylor (Director)
6. Lissa VanDewark
7. Lynn Kinnear
8. Mitch Klein
9. Adam Hughes (Program Director)
10. Lisa Yaggie (after quorum)

**Additions/Corrections to Agenda**

Add to New Business: New bylaw amendment

**SECRETARY'S REPORT**

Lynn made a motion to approve the June 11, 2025 minutes. The motion was seconded by Maria and passed unanimously.

**TREASURER'S REPORT**

The independent financial review was performed by Saxton & Kocur and reviewed by the board.

**DIRECTOR'S REPORT**

The construction project to improve ADA compliance for the walkway and entrance plus lighting improvements is with the state and expected to be approved this fall. Local grants are being sought to cover most of the remaining cost to the library.

CRCF grants for the art workshops will be sought again due to program popularity.

## **PROGRAM REPORT**

New library program director Adam Hughes reports that the summer reading program was a success. The canvas swap with Ashville Library was well attended and a grand reveal is being planned. Overall program attendance is on track to significantly outperform 2024's record breaking year. Color Wars was popular with teens.

Halloween at the Library will be back along with a Baby Boo Bash. Donations of candy and baby/toddler appropriate snacks are needed. Last year's attendance was about 400 people.

## **STANDING COMMITTEE REPORTS**

The Fall Book Sale will be set up on Nov 5th with the sneak peek opening that evening from 7 to 8 p.m. The regular sale will be on the 6-8th.

Books, Bites, & Bids

Board members will donate one bottle of white and one bottle of red for the board basket by 9/10.

All of the sponsorships are sold though more could be accepted.

A committee will be established to review current policies and create missing ones.

## **OLD BUSINESS**

### Bylaw Amendment

The following amendment was proposed by the board at the June meeting and is being presented for ratification. Lisa made a motion to ratify the following amendment:

*The board shall maintain two thirds or more of its members to be residents of the Southwestern Central School District. If the number of board members is not divisible by three, then the board shall maintain over two thirds of its members to be residents of the Southwestern Central School District.*

The motion was seconded by Lynn. The motion passed.

## **NEW BUSINESS**

### Trustee Vacancy

Mitch made a motion to appoint Kristin Melville to the vacant board seat for a 3 year term that started effective July 2025. The motion was seconded by Jade and passed unanimously.

### New bylaw amendment

A proposed bylaw amendment will change the fixed number of board seats to be a range from 9 to 11. Bylaw 4(a) would read:

*The library shall be governed by a Board of Trustees. The Board shall consist of between nine (9) and eleven (11) members, elected for terms of three (3) years each.*

Lynn made a motion to amend bylaws 4(a). The motion was seconded by Mitch and passed unanimously. The change will be presented at the October meeting for ratification.

### **ADJOURNMENT**

Lissa made a motion to adjourn the meeting. The motion was seconded by Jade and the meeting adjourned at 8:11 p.m.

The next meeting is October 15th at 6:30 pm.